



Student: **Firstname Lastname**
 Career Interest: **Field1, Field2**

Graduation Requirements

Comments: Detailed instructions for completing the Capstone items on your own or a part of a class can be found at the school website, lopezhigh.us.

√	NON-CAPSTONE REQUIREMENTS	Verified by	Date
	Completed Credits <i>(210)</i>		
	Community Service <i>(20 hours)</i>		

√	CAPSTONE REQUIREMENTS	Verified by	Date
Capstone Introduction - INT <i>(Available as a class)</i>			Jr. year
	My Future Career & Education Research Reflection		
	Parental Consent and Release of Liability		
	Field Advisor Decision Who:		
Field Experience <i>(Not available as a class)</i>			Jr. year
	Timesheet <i>(8 hours)</i> What:		
	Visual Documentation <i>(at least two photos/video of you in action)</i>		
	Field Advisor Evaluation of Student Performance		
	Field Experience Reflection		
	Thank You to Field Advisor <i>(letter, note card, or email)</i>		
Job Readiness - JOB <i>(Available as a class)</i>			Jr. year
	Two Letters of Recommendation		
	Résumé		
	Cover Letter <i>(You can use a fictitious example)</i>		
	Resignation Letter <i>(You can use a fictitious example)</i>		
	Mock Interview <i>(wear proper attire, bring résumé)</i> <i>(Submit an evaluation form and a photo of you and interviewer)</i>		



Enrolled: _____ / Graduate: _____

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✓	CAPSTONE REQUIREMENTS	Verified by	Date
	21st Century Skills <i>(Not available as a class)</i>		Jr. year
	Communication Reflection Essay		
	Critical Thinking Reflection Essay or Project		
	Collaboration Reflection Essay or Project		
	Creative Thinking Reflection Essay or Project		
	Independent Living Skills - ILS <i>(Available as a class)</i>		Sr. year
	Housing <i>(renter worksheet)</i>		
	Transportation <i>(car worksheet)</i>		
	Finances <i>(finance worksheet, living on-your-own monthly budget)</i>		
	Insurance <i>(medical, renter worksheets)</i>		
	Taxes <i>(tax worksheet)</i>		
	People Skills <i>(reflection)</i>		
	Presentation <i>(Not a class. Ask a teacher to be your advisor.)</i>	Advisor: _____	Sr. year
	Introductory Letter to Panel Judges		
	Presentation Slideshow		
	Compiled Capstone Binder or Website <i>(Include a Cover, Intro page, Contents, 21 CS, ILS, JOB, Field Exp.)</i>		
	Upload Artifacts to Google Classroom <i>(see Capstone FAQ for code)</i> <i>(Field Exp. photos, Presentation slideshow)</i>		
	Presentation Rehearsal		
	Official Presentation <i>(to a panel)</i>		

✓	NON-PRESENTATION CAPSTONE REQUIREMENTS	Verified by	Date
	Performance Tasks - PFT <i>(Avail. as a class. Required, but not in order to present.)</i>		Sr. year
	ELA/SS Performance Task		
	MATH/SCI Performance Task		
	Upload Artifacts to Google Classroom <i>(see Capstone FAQ for code)</i> <i>(ELA/SS PFT, MATH/SCI PFT)</i>		